The United Nations Global Compact Communication on Progress (COP)





Name of Organization: SQUARE Pharmaceuticals Ltd

Sector: Pharmaceuticals & Biotechnology

Website: www.squarepharma.com.bd

Country of Headquarter: Dhaka, Bangladesh

Reporting Period: January 2021 to December 2021

Our Statement of Continued Support for UN Global Compact

As being the leading pharmaceuticals industry of the nation, we feel that our management sets the precedence in the society for doing business as corporate citizen. We uphold the human rights and good labour practices to strengthen the communities. We care about maintaining environmental sustainability for a healthier planet. We respect diversity and equal opportunity with zero tolerance to corruption and discrimination.

Advancing towards a world in consistent with UNGC principals - deeply ingrained in our culture, we are in business for economic and morale gains. We are founded on the philosophy of pursuing excellence for improving quality of life and ensuring wellbeing of people. Being a pioneer signatory member, we align our actions and initiatives for an enduring partnership with UNGC in order to working as positive force for the society as well as in support of other initiatives like SDGs, Women Empowerment, Target Gender Equality, Climate Actions etc.

Our success is manifest in the communication of progress'2021 which demonstrates transparency and good governance in our commitment to human rights, labour, environment and anti-corruption. Moving forwards, we want to prosper, give back and continue doing more together for common good of the society.

Managing Director

Category	Commitment	Activities and Projects	Impacts and Results
Human Rights Businesses should support and respect the protection of internationally proclaimed human rights and make sure they are not complicit in human rights abuses. (UNGC Principles 1-2)	We at SQUARE strive to ensure that our activities support the fundamental human rights, set out by the United Nation's Bill of Rights.	 Informing Physician Community on Latest Development in Medical Science Being in the pharmaceutical sector, the Company maintains a very close relationship with the physician community. The management believes a better informed and educated doctor community creates a win-win situation for all the stakeholders. For this purpose, SQUARE takes multiple initiatives under its Continual Medical Education (CME) programs. The number of CME programs conducted in 2021 by Medical Services Department was 676 and number of participants was 42660. We arranged 19 live webinars, 65 intern receptions and the number of manufacturing facility visits was 03 and all together total number of participants was 10007. In 2021, we have conducted numerous CMEs in different countries, where health care professionals participated mainly physically, and in some cases virtually. In Kenya, we arranged 260 CMEs where almost 3,000 healthcare professionals participated physically. In Myanmar, we arranged 145 CMEs, where the participants were almost 2,500 healthcare professionals in cities and in rural health care centers. Through these CMEs, we could convey medical information to almost 2,000 doctors. 	 These clinical meetings and seminars have the following impacts: A close relationship with the physician community is maintained Medical professionals receive updated information and knowledge of different drug products and other relevant information. These meetings serves as a forum for of medical professionals by experts on the respective subject as keynote speakers.

Human Rights (UNGC Principles 1-2)	 Other than CMEs, SQUARE Pharmaceuticals Ltd. donated medicines to BANBAT-5 of the Bangladesh Army going to the UN Peace- keeping Mission to South Sudan. This contingent will arrange free medical camps where they will provide free treatments and medicines to native Sudanese. Besides, our AgroVet Division also conducts seminars and clinical meetings across Bangladesh for Veterinary doctors, farmers and quacks regularly to disseminate the updated information about different drug products. These meetings are organized by Veterinary Graduates of Veterinary Services Department (VSD). The number of seminars and clinical meetings with quacks and village doctors were conducted in 2021 by the Veterinary Services Department and Aqua Services of AgroVet Division was 512 and the numbers of participants were 16,810. The number of scientific seminars with interns & university officials were conducted in 2021 by the Veterinary Services Department and Aqua Services of AgroVet Division was 42 and the number of participants was 1,108. We have introduced 3 Vaccines from Boehringer Ingelheim for the pet & large animal 	 to-day developments in Agrovet and Aqua sectors. These meetings act as a forum for training and knowledge-sharing among the professionals. As a result of this initiative, the poultry farmer communities are better able to prevent various contagious viral diseases of poultry. For example,
	the number of participants was 1,108.We have introduced 3 Vaccines from	communities are better able to prevent various

	 We have arranged 3,159 farmers meetings and 40 Sub Assistant Agricultural Officers (SAAO) meetings in 2021. Total farmers participation was 58,130. Currently we are continuing in 7 Agro Clinic. A total of 2,700 Taro saplings distributed to 30 Model farmers (Every Model farmer got 900 Taro saplings) and Bay leaf saplings distributed to 2,000 farmers. 	
Human Rights (UNGC Principles 1-2)	SQUARE publishes bulletins on quarterly basis, which are distributed among the physicians of Bangladesh. These are Product Guide, Oshudh Nirdeshika, The SQUARE, Women's Health, Neurotale, Insight Heart, GI café, Dermatological Newsletter etc. SQUARE published monthly online journal named e-SQUARE which reached around 3000 readers each month.	As a result of this initiative, the physician community is supported with contemporary and critical issues related to medicine, disease, medical innovation, etc.
	On the occasion of 'World Diabetes Day' on 14 November 2021, Square Pharmaceuticals Ltd. arranged "Free Diabetes Screening Campaign" at ten different locations in Dhaka city from 6:30 am to 9:30 am. The objective was to create awareness on the consequences of Diabetes. Around 2,000 people participated in this screening program enthusiastically. The test was performed with SQUARE's blood glucose monitoring device- Contour TS Meter & Strip. In addition, a patient awareness leaflet was provided to all participants from Square Pharmaceuticals Ltd. Moreover, to inform people about this awareness campaign, a branded Caravan toured within Dhaka city on 13 November 2021.	This initiative has been taken to create awareness against Diabetes.

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		To train diabetic patients in performing self-blood glucose tests, SQUARE has developed 2 user guideline videos (on Contour plus & Contour plus One glucometer). We have uploaded the videos on YouTube so that patient can access the videos from anywhere.	These User Guideline videos regarding glucometer will help the patients to perform the blood glucose test properly by themselves.
	R	esponse to Covid-19 Pandemic	
Human Rights (UNGC Principles		SQUARE Pharmaceuticals Ltd. donated & distributed Face Shield, Hand Gloves, Face Masks, and Hand Sanitizer to different hospitals / institutions and to doctors in Kenya, Nepal, Myanmar, Somalia & Mauritania, reaching out almost over 50,000 healthcare professionals.	This program is helping mass people to make a habit of sanitizing their hands regularly and be aware about Covid-19.
1-2)		SQUARE Toiletries Ltd. took initiative to place Sepnil Hand Sanitizer Stand at major shopping malls & mosques of Dhaka to create awareness of hygiene among the mass. Besides these, SQUARE also covered more than 10 major 'Puja Mandab' in different cities with free hand sanitizer.	
		Moreover, SQUARE Pharmaceuticals Ltd donated Remdinil [®] Inj (Remdesivir) to different hospitals to treat poor patients & health care professionals in Kenya.	This initiative has been taken to help the community to fight against Covid-19 pandemic.
		SQUARE organized Covid -19 vaccinations for the laborers and their dependents of Shahbazpur Tea Company Ltd.	
		Shahbazpur Tea Company Ltd. has handed over 02 oxygen concentrators to Upazila Health Complex, Barlekha for aiding treatment of COVID-19 patient.	

		Maasranga Television also aired on so many TVCs to create awareness among people. For example, covid-19 awareness, maintain Traffic Law, Public Place Cleanliness, Sexual Harassment, Domestic Worker Violence, Food Poisoning and Safe Driving. We also made PSA (Public Service Announcement): "Ei Borshay Antoto Ekti Deshi Gaachh Lagan" for forestation.	A major to a second second second	These TVCs create awareness among mass people. Employees can take a home loan at a nominal service charge and with longer repay time to fulfill their dream of owning a home of their own.
		SQUARE Pharmaceuticals Ltd. has introduced Housing Scheme for the employees with a fund of BDT 1 Billion.		Employees and their families are getting quality treatment from the world class standard hospital in
Human Rights		The employees of SQUARE Pharmaceuticals Ltd. are enjoying health benefits for treatment of self, spouse, parents and children at SQUARE Hospitals		Bangladesh and reputed doctors at an affordable cost. In 2020, 1028 employees have been benefitted and the management paid Taka 15,178,494.
(UNGC Principles 1-2)	×	Ltd. where 50% treatment cost is paid by the company.		Boosts the morale of the students. Creates future customers for SQUARE.
		SQUARE Textiles Ltd. provides School pick & drop services for the children of factory employees.		The service generates employee satisfaction. The children enjoy a hassle-free journey
		SQUARE HOSPITALS LTD. has set up" SQUARE Child Development Center" to aid the children with Neuro Development Disorder.		This initiative helps the child having Neuro Development Disorder to get better treatment for leading a healthy life.
		SQUARE runs Kindergarten, High School and College in different places in Bangladesh, where we provides quality educational facilities for the children of the local community. As of 2021, there are 616 students in SQUARE Kindergarten, High School & College where the male female ratio is 50%. Also we have 70% of female teachers among the total staffs of the school are providing service for the children.		This initiative enables the children of the employees to receive quality education at a subsidized rate and creates employee satisfaction. The children of the local community are equally benefitted with standard education.

		SQUARE has established Dishari Computer Training Institute in Pabna to train the underprivileged community at free of cost and enable them to build their future with contemporary knowledge in computer science. In 2021, a total of 641 students received training in out of which 366 are female and 275 are male. 30 students trained from Dishari Training Institute are working in the SQUARE group at present and 61 students are working with other companies.	This initiative offers an alternative training solution to the community who are unable to afford costly training programs. Trainees are empowered as prospective users of future technology, enabling them to build their future with contemporary knowledge of computer operations. This also helps to get them a better job and to become self-employed.
Human Rights		SQUARE operates a fuel station named Eakub Filling Station, which is run by women employees. At present, 08 women are working here.	The station generates employment opportunities for rural women allowing them to be self-sufficient. Women are empowered so that they can have their own source of income.
(UNGC Principles 1-2)	-	□ SQUARE Toiletries Ltd. has partnered with CARE and BRAC to support their project JITA-which is committed to helping families in poor communities by empowering their women to improve their lives and alleviate poverty. The project enables rural women to purchase our products from hubs at Trade Price (TP) and sell them to households at Maximum Retail Price (MRP). At present, 472 JITA women in 372 Hubs and around 90000 BRAC women are empowered as they are able to have their own source of income.	 This ensures product awareness and demand increases in rural areas and helps the poor rural women to experience the better and a safer way of living.
		"Meril Baby" (a brand of SQUARE Toiletries Ltd.) takes initiatives to make life better for Bangladeshi mothers by informing them of breastfeeding benefits and by helping them to guide their babies for a healthy future. SQUARE Toiletries Ltd. also disseminates vaccination information for Polio elimination from Bangladesh. 3.8 million mothers benefited under this program. SQUARE also arranged breast- feeding & a diaper changing room at the Trade	Mothers benefit with adequate knowledge about breastfeeding, helping them guide their babies to a healthy future.

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	Fairs and Bus and Rail stations of Dhaka to make the hassle free journey of mothers.	
	SQUARE Toiletries Ltd. also took a stand against domestic violence where many women are being suffered from some sort of violences in their lives. In cases, they are being hurt by hair pulling or hair cutting off. Jui – the hair care brand of SQUARE, stands and promotes the spirit of women by sponsoring our helpline number (08000888000) for assistance & psychological counseling.	This initiative creates awareness among the mass population against domestic violence of women. Women are now using this helpline number (08000888000) for assistance regarding domestic violence and psychological counseling. The Rate of such incidents are now in a state of decline.
Human Rights	SQUARE Toiletries provide free blood pressure check-up & more than 8 Lac Zerocal sachets (free) for morning walkers, at community gatherings and events in the last couple of years.	This initiative helps to create awareness among
(UNGC Principles 1-2)	Group) broadcasts live "SQUARE Hospital Doctor's Chamber" every Friday. This is a program where Doctors and senior consultants communicate	community.
	directly with patients over the telephone, providing valuable information and advice on various important topics related to diseases and treatment. In 2021, some important topics were Covid and Cancer treatment, Covid and heart disease, prevention of cervical cancer, Obstructive sleep apnea, Child epilepsy, Kidney failure, Aesthetic and laser treatment for skin, Mental health during covid, Precaution regarding prostate cancer etc.	These Web-based Patients' awareness & consultation programs are organized aiming to create awareness about living a healthy life.
	Maasranga Television (a sister concern of SQUARE Group) broadcasts educational programs for children- Sisimpur, Quiz show tribute to Bangabandhu- Amader Muktijuddho, Talk show regarding city development- Nagar Bhabna, Investigative show against crime- Unmochon, Awareness program regarding COVID situations- Korona Kal, Reality show for corporate employees- Square Surer Sera	As a result of this initiative, the community is supported with updated news, awareness-related information and kids are also entertained through education.

Human Rights	SQUARE Toiletries Ltd. started 'Hashun Pran Khule' campaign since last December'17 as a joint initiative of Meril Lip Care and Smile Train USA to create awareness among the common people regarding the reasons behind lip cleft and palates while pregnancy and its treatment. Under this campaign, free lip or palate treatment is being provided through specialist doctors. Meril Lip Care's helpline is 08000888000 and provides detailed information about the child with this problem. More than 16000 children have got the treatment under this campaign till 2021.	This campaign educates them about the reasons behind lip, clefts and palates during pregnancy and its treatment. Also, free treatment helps poor patients with a healthier future.
(UNGC Principles 1-2)	 SQUARE Toiletries Ltd. along with 'Save the Children and 'Bill & Melinda Gates foundation', initiated a 24/7 helpline system for young mothers named 'Supermom'. More than 3 Lac mothers took advice through this helpline. Meril" (a brand of SQUARE Toiletries Ltd.) engaged Dr. Mehtab Khanom, an eminent educationist and an activist in the field of psycho-social counseling for psychological counseling through Supermom number (08000888000& website- supermombd.com) regarding various complexities and problems related to health and psychology of babies that parents face during rearing them. She and her associates provide advice not only about the baby's mental health, but also about the mental health of the elders. 	 Mothers took advice for their babies' health and psychological problems through this helpline. There are a limited number of psychiatrists against a huge number of patients (10 million). As a result, everyone does not get easy access to these few psychiatrists. Through this initiative, SQUARE made it easier for people to receive psycho-social counseling.
	SQUARE Food and Beverage arranged an award program to celebrate International Women's Day. In 2020, 4 women got "Radhuni Kirtimoti Shommanona 2021". The award is given under the areas of journalism, entrepreneurship, social welfare and sports.	This award is provided to those females who achieve success in their relevant field. It's a recognition to show respect to their work.

Category	Commitment	Activities and Projects	Impacts and Results
Labor Standards Businesses should	We respect the right of workers to join an association and engage in constructive dialogue with	 SQUARE Pharmaceuticals Ltd. established Workers' Trade Union named "SQUARE Kormochari Samity" (Registration No: B-1322). There are around 2021 members of the Trade Union. 	Now workers can share their feelings and views with the management without hesitation. The combined decision of workers and management give the employees proper job satisfaction.
uphold the freedom of association, the effective	the workers' representatives. We follow ethical practices and labor standards at the	Gratuity policy for the employees has been implemented as per the recent amendment in the Labor Law.	This ensures compliance with the Labor Law.
recognition of the right to collective bargaining, the elimination of all forms of forced and compulsory	workplace. At SQUARE, we do no recruit any child labor and do not have any forced/bonded labor engagement policy. We also provide safe working	 Provident Fund (PF) has been with our practice for the benefit of the employees as per the labor law. Detailed background and reference verification is done as a part of the recruitment & selection process to ensure that no child is employed. 	This initiative helps to eliminate the risks of hiring child labor.
labor, the effective abolition of child labor and the elimination of discrimination in	conditions for all. We appreciate the individuality of our workers and treat them fairly, equally and respectfully regardless of	In SQUARE, recruitment system is carried out based on the comparative study. Employees are selected based on their skills and competence. In 2021, total of 1193 employees were recruited under the system.	Any possibility of discrimination based on gender, race or religion at the time of recruitment and selection is eliminated.
respect of employment and occupation. (UNGC Principles 3-6)	personal characteristics such as nationality, gender, age, ethnicity, religion, or disability.	SQUARE Pharmaceuticals Ltd. runs the program "Shohoj Kisti Reen Prokalpa" under which employees can take a loan to purchase necessary home appliances with a small service charge. In 2021, a total of 200 employees were benefitted by this scheme.	Employees can take a loan to purchase necessary home appliances to improve their standard of living.
		 Female employees do not work during night shift operations. Female employees are enjoying maternity benefits as per the Bangladesh Labor Law. 	This ensures security and work-life balance for the female employees.

	All of our employees are covered under mandatory Group Life Insurance.	This initiative provides the female colleagues with proper job security while enjoying Maternity Benefits and also can take good care of the newly born babies.
	SQUARE Pharmaceuticals Ltd. strictly maintains the labor law in terms of working hours and over	This ensures compliance with the Labor Law and employee satisfaction.
	time.	This initiative helps the employees to maintain a work-life balance.
Labor Standards (UNGC Principles 3-6)	Disbursement of salary and wages of the employees has been done on the first day of the month without delay.	
	SQUARE Pharmaceuticals Ltd. allows festival leave, sick leave, casual leave and annual leave for the employees.	This practice helps the employees to lead a tension- free family life.
	□ Factory employees get free medical and medicine facilities for sudden sickness in the workplace and also maintain regular health check-ups through the	
	medical center by dedicated plant physicians for the betterment of the employees.	
	SQUARE Pharmaceuticals Ltd. is providing profit sharing through WPPF (Workers' Profit Participation Fund), which is a direct payment and equally distributed to the employees depending on the company's profitability.	The plan promotor healthy employer employee
	SQUARE Pharmaceuticals Ltd. established a "Safety Committee" & "Participation Committee" in which the number and responsibilities of Management & Worker Representatives are equal.	 Ensures compliance with the Labor Law and its amendments. The "Safety Committee" helps to maintain proper safety of employees and "Participation Committee" creates ownership among the workers.

		 SQUARE Group Ltd. provides day care and Breast-feeding center facilities for the children of female workers. Currently there are 4 Baby care Centers in SQUARE Textiles Ltd. where 7 caregivers are taking care of 45 children from 08:00 AM to 05:00 PM [for pandemic time, it would run for 02 Shift (A & B)]. There are 5 breast-feeding centers, where about 54 female workers are availing this facility right now. In SQUARE Kindergarten High School & College, there is a day care facility for the children of teachers, where 5 caregivers take care of 11 children. There is also a Day Care facility for our female workers in the factory of SQUARE toiletries and SQUARE Food & Beverages Ltd., where 4 caregivers are taking care of 18 children. SQUARE Pharmaceuticals Ltd. joined Target 	 Employees are satisfied and give proper concentration at work, as they feel tension-free about their children's safety. Identified current gender equality performance through Warner's Free superport Driving Condet Can Analysia
		Gender Equality (TGE), a gender equality accelerator programme for participating companies of the UN Global Compact. Square is working on equal women representation, participation and leadership in business.	 Women's Empowerment Principles Gender Gap Analysis Tool Analyzed the existing level of women's participation at Director, Manager and Executives level.
Category	Commitment	Activities and Projects	Impacts and Results
Environment Businesses should support a precautionary approach to environmental challenges and undertake	We strive to be a leader in all aspects of environmental protection and systematically identify and manage environmental risks in our activities and over the entire value chain of our products and services. We make efficient use of	□ We are utilizing Effluent Treatment Plant (ETP), in our manufacturing plants. Through ETP purified water is used to maintain the Green belt around plants. SQUARE's Environmental license has been updated on a continuous basis. The Chemical Oxygen Demand (COD) of our ETP Square Pharmaceuticals ltd. is 75 mg/L and the Square Formulation Unit is 62 mg/L (the International Standard for COD has to be less than 400 mg/L for the efficacy of ETP).	Our stakeholders are satisfied with our environmental practices. ETP's treated water is re-used for gardening & car washing purposes. It is reducing the use of underground water consumption.

initiatives to promote greater environmental responsibility. Businesses should also encourage the development and diffusion of environmentally	natural resources and minimize the environmental impact of our activities and products over their life cycle.	We are using incinerators for disposing of solid waste to protect the environment from pollution. The exhaust temperature is cooled down to 200 deg C from 1100 deg C during operation using a cyclonic water scrubber. In 2021, a total of 86259 kilograms of waste was disposed of the incinerator.	The cooling of exhaust temperature prevents the atmosphere from warming. In recognition of outstanding achievement in keeping a healthy environment and protecting the environment from pollution, Square Pharmaceuticals Ltd. has been awarded the "National Environment Award-2017". The award was received by Mr. Tapan Chowdhury, Managing Director of Square Pharmaceuticals Ltd. from Sheikh
friendly technologies. (UNGC Principles		Energy saving & motion sensors for lights have been introduced in big corridors of the building & other places where there is less personnel movement.	Hasina, the Honorable Prime Minister of Bangladesh. Reduced the power consumption and saves energy.
7-9)		All generator & boiler exhausts are made as per the standard height. Exhaust is being released at a high level (24 m) from ground level.	SQUARE Pharmaceuticals Ltd. has been awarded the "President Award for Industrial Development" from the Ministry Of Industry for Kaliakoir Plant.
		At Sabazpur Tea Co. Ltd. (a sister concern of SQUARE Group), we use organic fertilizer to produce tea. The tea garden uses natural pests & controls weeds manually. It uses only renewable resources and maintains the soil's fertility. Our	No environmental pollution can occur from the production process since all airborne particles are arrested in HEPA (High-Efficiency Particulate Air) filter & in a water scrubber.
Environment (UNGC Principles 7-9)		garden established 06 toilets (Men & women) in the garden field. Labor quarters have 215 toilets and those accommodate 1020 garden workers. Furthermore, we have sunk (Tara Deep tube well = 04 pcs, Deep Tube well = 03 pcs, Ring well =02 pcs, Tara shallow Tube well = 01 pcs) & 5 tube wells in	Environmentally friendly practices ensure protection of wildlife and maintenance of biodiversity. Soil fertility is increased. Use of the toilets is ensuring the proper sanitation & hygiene of the garden workers as well as protecting the environment from being polluted.
		the year 2020 for pure drinking water. In additional of the above, we have provided improved latrine 18 nos, Community toilet 01 nos in the year 2021.	Sabazpur Tea Company Ltd. received an "Organic Certificate (EU & NOP)" from Lacon GmbH Germany in 2017.

Category	Commitment	Activities and Projects	Impacts and Results
Anti-Corruption	At SQUARE, we do not tolerate any forms of bribery and corruption.	SAP ERP Systems integrates the core business functions/processes	 Transparency in financial transactions is ensured. Company assets are safeguarded against
Businesses should work against corruption in all its forms, including extortion and	Our employee code of conduct describes various policies and practices regarding appropriate conduct that are aimed to promote acceptable	SQUARE follows & ensures "Zero Tolerance" against all kinds of corruption & we have an "Internal Audit" department which specifically deals with this issue. The head of "Internal Audit" directly reports to the Managing Director to ensure better control.	 misappropriation and fraud. Operations of the company run effectively and efficiently. The cost of the company is optimized. Built awareness among newly joined employees.
bribery (UNGC Principle 10)	standards of the business and provides the employees a professional work environment. We observe the highest standards of professionalism in daily business activities	 Regular external and regulatory audits (both local & foreign) are conducted in SQUARE. All newly joined employees went through an orientation program on business ethics & anticorruption. 	 In recognition of corporate transparency & accountability, SQUARE pharmaceuticals Ltd. got the "National Corporate Governance Excellence Award" in 2017 from ICSB (Institute of Chartered Secretaries of Bangladesh). SQUARE Pharmaceuticals Ltd. has been awarded "National Productivity and Quality Excellence Award" from the National Productivity Organization.